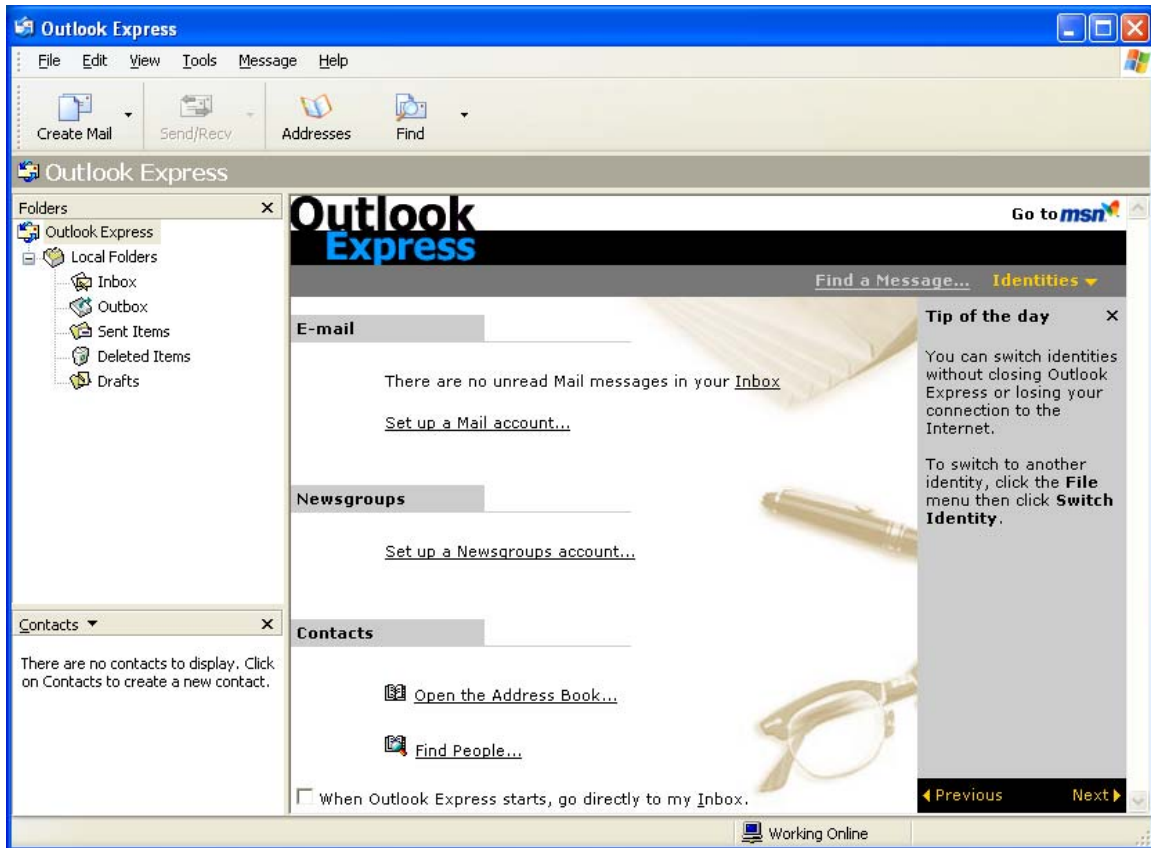
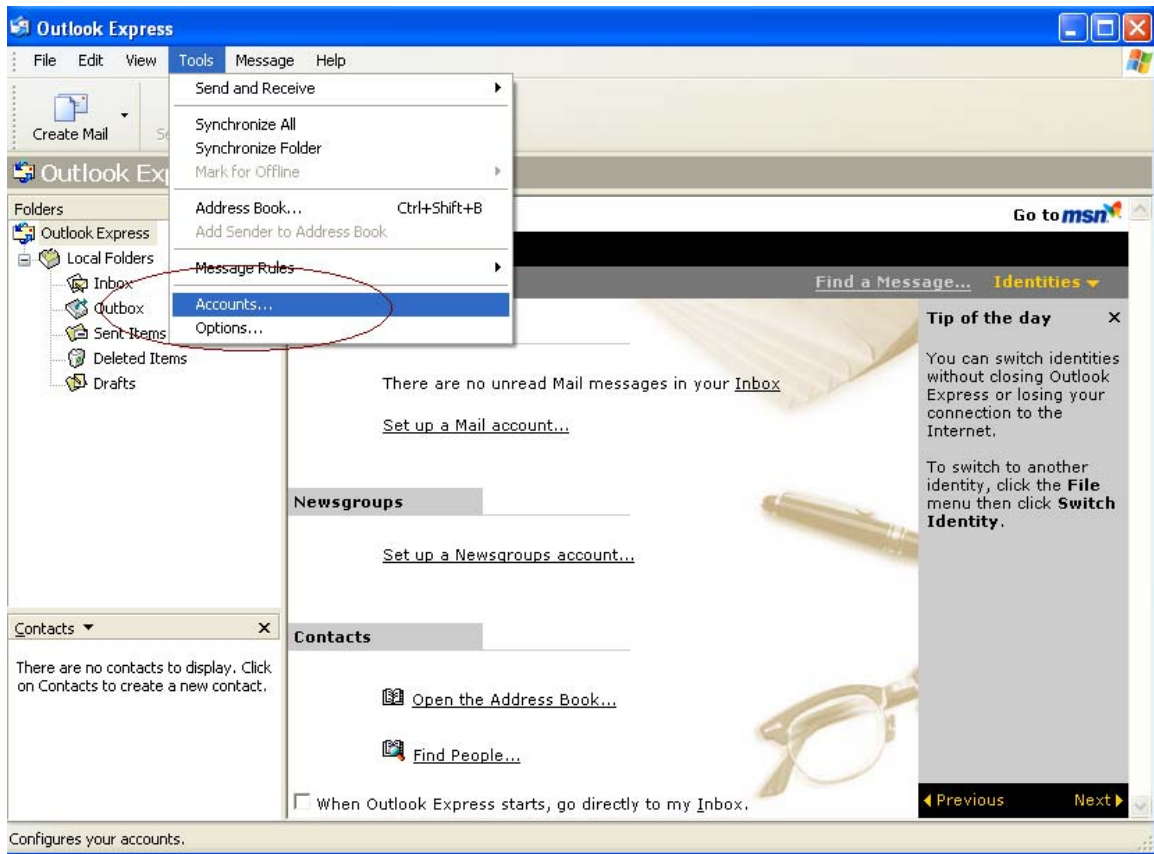
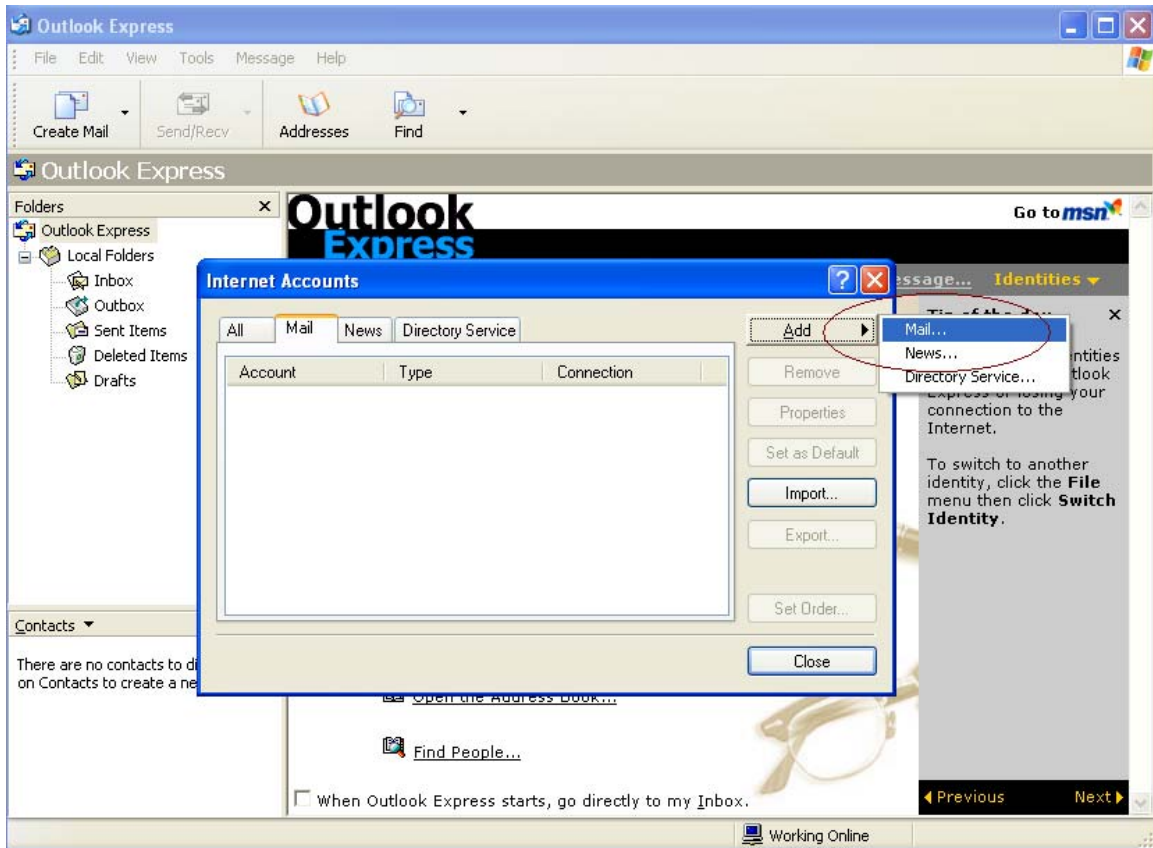


LiveIdaho POP3/SMTP Setup Process with Screen-Shots Microsoft Outlook Express 5.0/5.5/6.0







Open the Outlook Express Application, select the Tools menu and click on “Accounts”.



On the Internet Accounts screen click on the Mail tab and click on the Add – Mail... menu to start the email setup process.

Internet Connection Wizard 

Your Name 

When you send e-mail, your name will appear in the From field of the outgoing message.
Type your name as you would like it to appear.

Display name:

For example: John Smith

Enter a "Display Name:" this can be any Profile Name you choose to put in this box.

Internet Connection Wizard [Close]

Internet E-mail Address [Help]

Your e-mail address is the address other people use to send e-mail messages to you.

E-mail address:

For example: someone@microsoft.com

< Back Next > Cancel

Enter your E-mail address in the “E-mail address” field.

Internet Connection Wizard

E-mail Server Names

My incoming mail server is a **POP3** server.

Incoming mail (POP3, IMAP or HTTP) server:
mail.liveidaho.com

An SMTP server is the server that is used for your outgoing e-mail.

Outgoing mail (SMTP) server:
mail.liveidaho.com

< Back Next > Cancel

Please fill out the above fields with your proper incoming and outgoing POP3 mail servers:

- In the Incoming and Outgoing mail servers you can either enter mail.liveidaho.com in both fields or your company domain name for example “mail.cdecompany.com” or “mail.xyzcompany.com” either setting will work with your email account and password.

Internet Connection Wizard [Close]

Internet Mail Logon [Help]

Type the account name and password your Internet service provider has given you.

Account name:

Password:

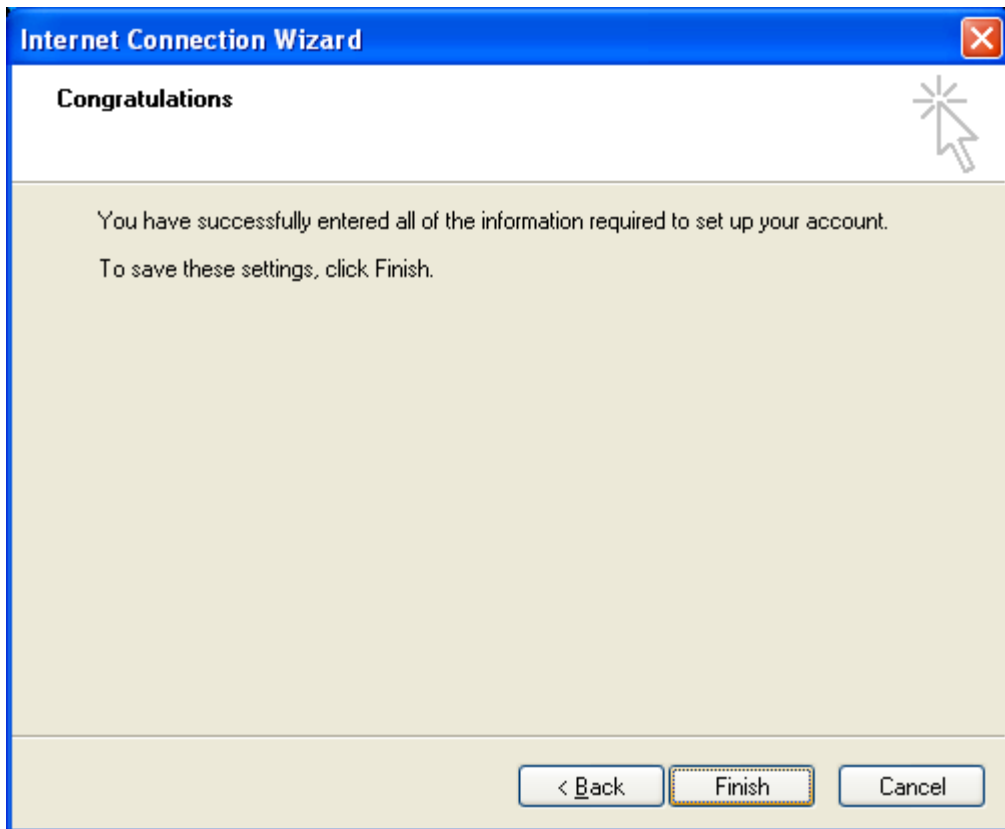
Remember password

If your Internet service provider requires you to use Secure Password Authentication (SPA) to access your mail account, select the 'Log On Using Secure Password Authentication (SPA)' check box.

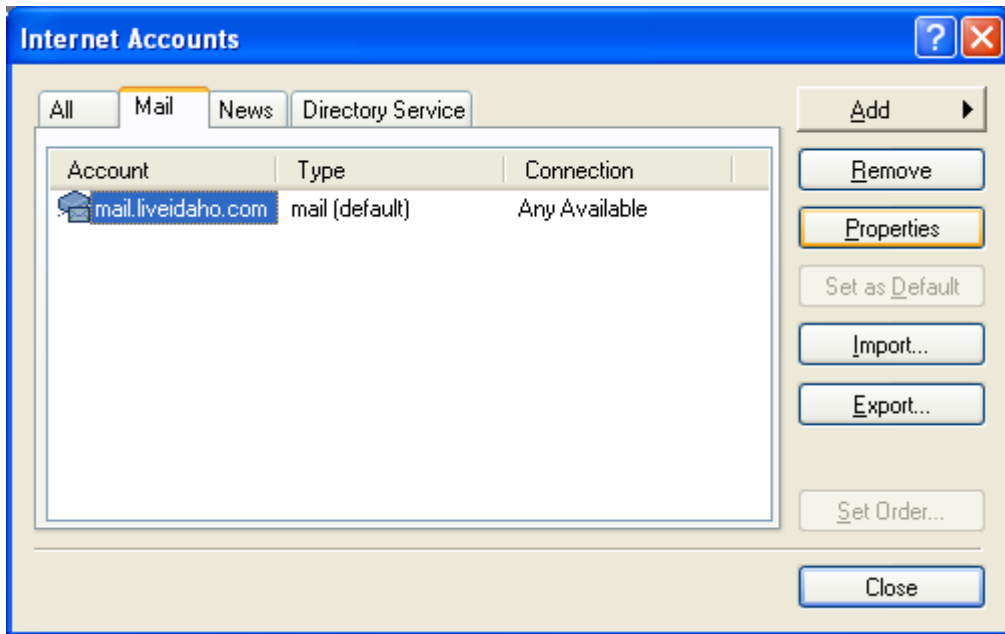
Log on using Secure Password Authentication (SPA)

< Back Next > Cancel

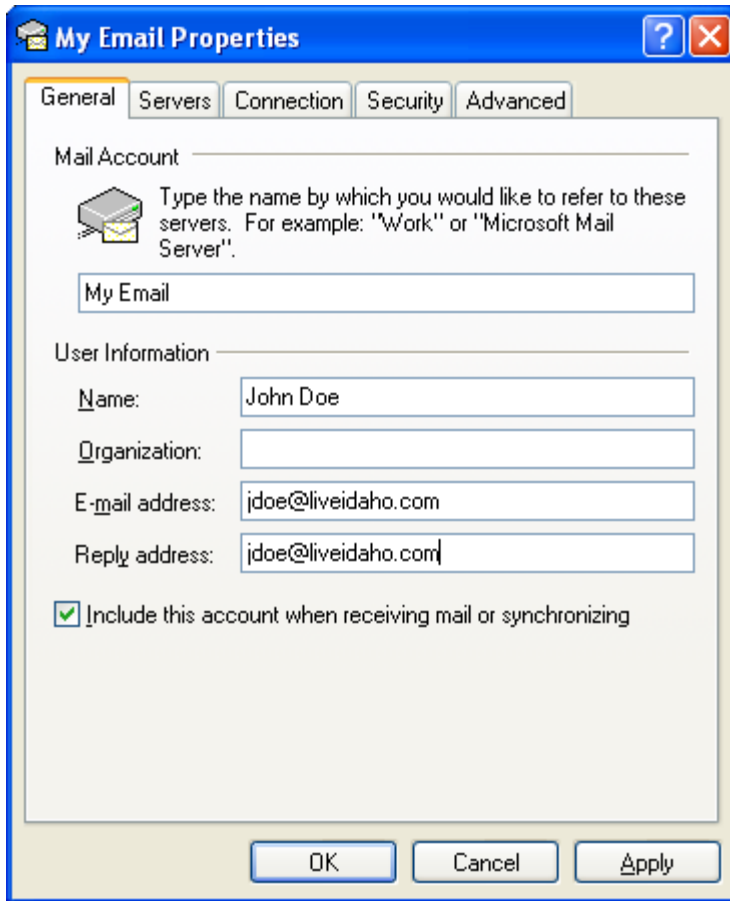
Enter your username and password in the associated fields.



Click on the Finish Button

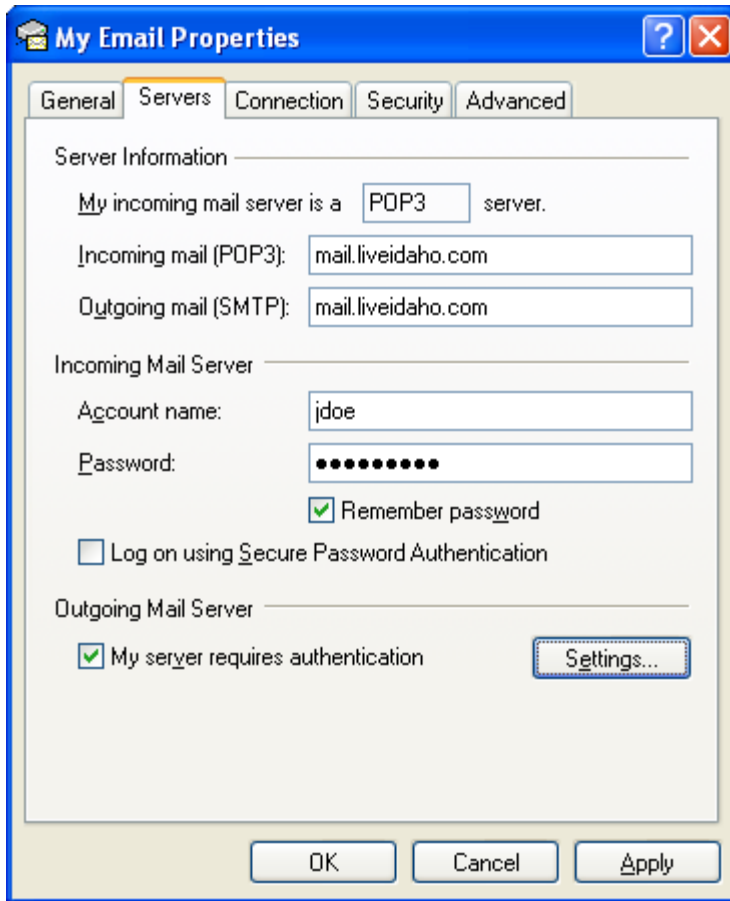


Once the Finish button is clicked, this will take you back to the Internet Accounts screen. Highlight the email account and click the Properties button.

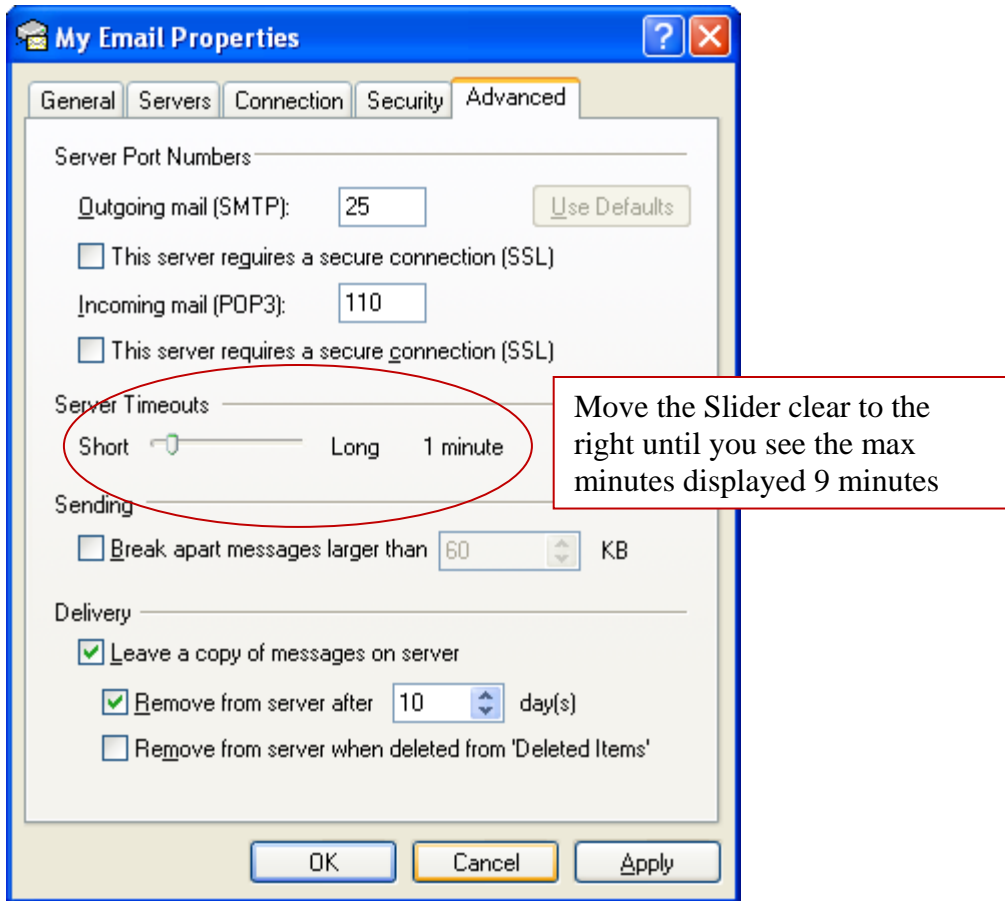


This is the window that will come up when you click on the “Properties” button on the previous screenshot.

- Enter a name for your Email Account, again this can be anything you want to call your Mail Account to personalize your Outlook Express settings.
- Fill out the “Reply E-mail:” field. When a person responds to your original email that you have sent, this “Reply E-mail:” setting will propagate their “To” field automatically.



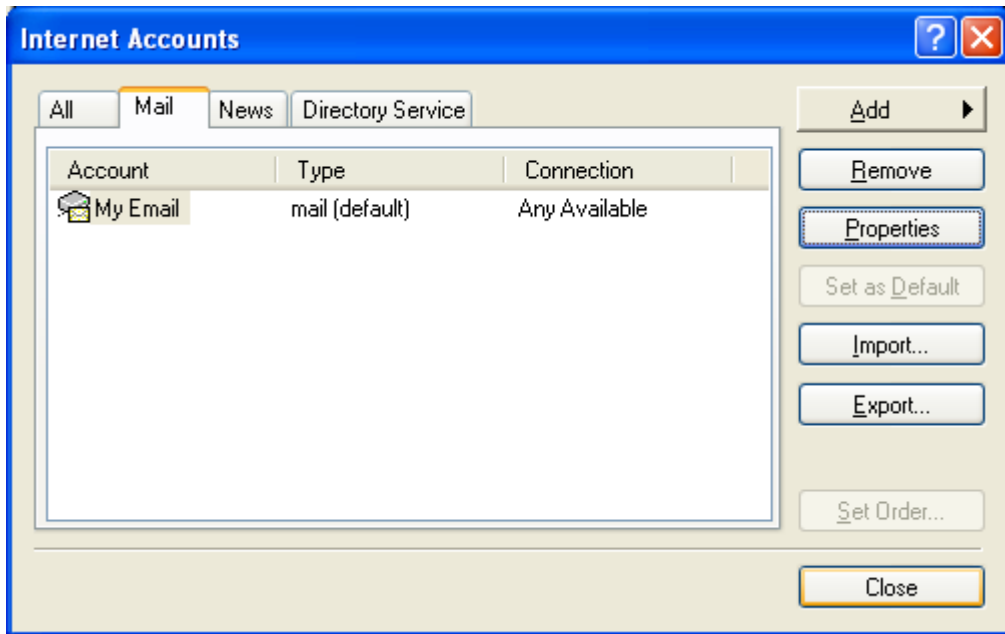
On the "Servers" tab please select or check the box for "My server requires authentication. Go to the next screenshot.



On the Advanced Tab you have the option to check the box “Leave a copy of messages on the server” You will also have the options shown above to either remove downloaded messages after 10 days from the email server or remove from the email server when deleted from your Deleted Items folder in Outlook.

- This setting is completely your preference. If this checkbox is not selected, all email will be downloaded to your Outlook Client on your computer and there will not be a copy left on the server.
- If this setting is selected, you can download the same messages on multiple computers and the message will then be deleted after the amount of days selected.

At this point select the “OK” to save these preferences and proceed to the next screenshot.



Congratulations, you have just setup your POP3 account to check your email. If you have any problems with your email setup, go to http://www.liveidaho.com/contact_us and submit an online form for support to contact you and we'll walk you through the process.

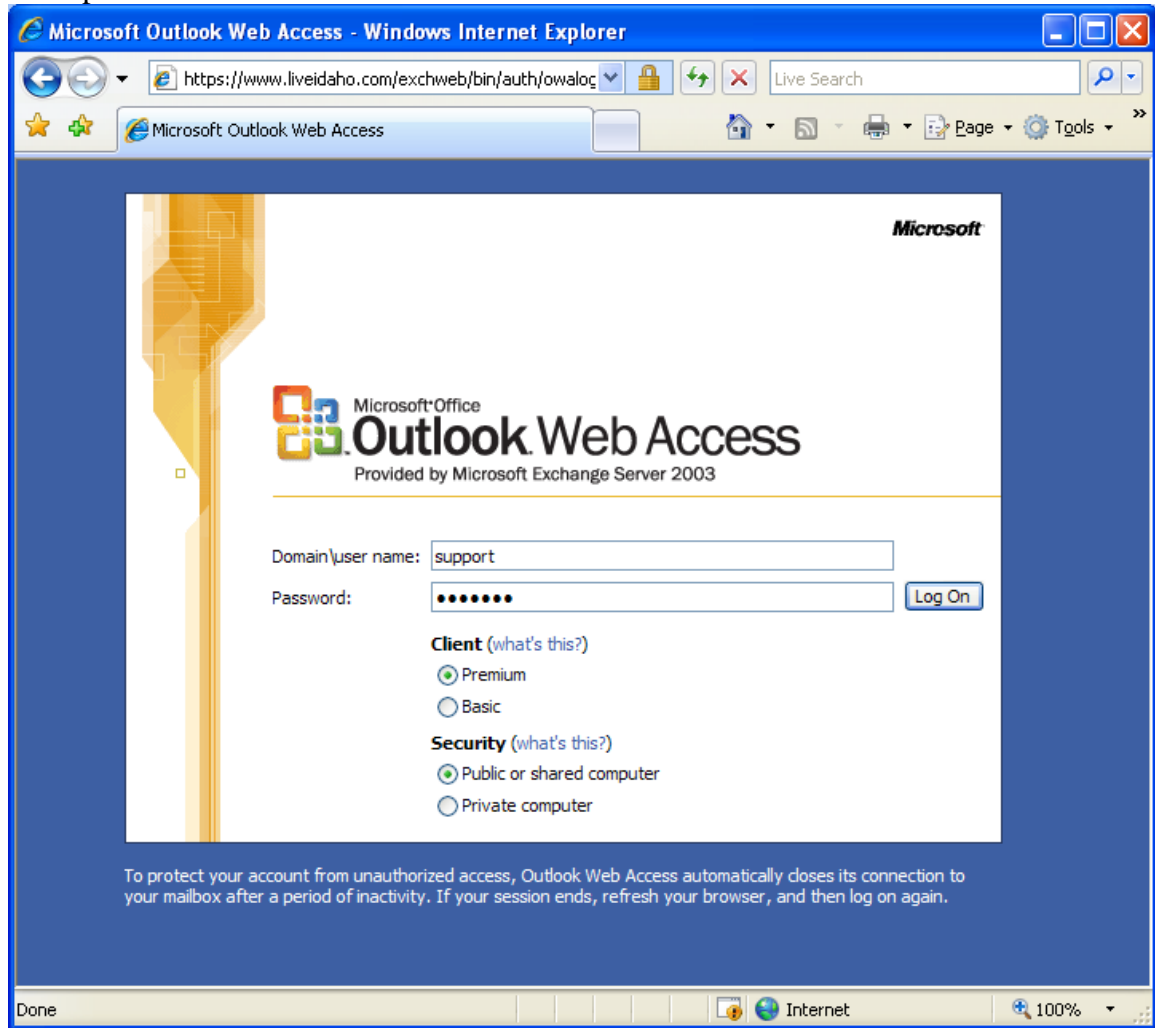
- PLEASE NOTE, ANY CLASSIFIED SPAM SENT TO YOUR EMAIL ADDRESS WILL **NOT** BE IN YOUR INBOX FOR DELIVERY. YOU WILL HAVE TO LOGON TO THE WEBMAIL TO CHECK YOUR SPAM, PLEASE CHECK THIS PERIODICALLY OR IF YOU HAVE AN EXPECTED EMAIL THAT ISN'T BEING DELIVERED TO YOUR INBOX.

See Web-Mail Screenshots below.

Web-Mail Access:

- Use your normal username and password to gain access to your online web-mail.
<https://www.liveidaho.com/exchange>

Example:



- Internet Explorer 5 or 6 / Firefox / Safari / Netscape users: Please accept the certificate that encrypts your web-mail traffic.
- Internet Explorer 7 users: please disregard the message that this site is unsafe to enter, your email traffic is still encrypted using SSL (HTTPS)
- By selecting the Public or shared computer, if the webmail is left open with no activity for 22 minutes, the session will expire and log the user off automatically.
- By selecting the Private Computer bullet, if the webmail is left open with no activity for 24 hours, the session will expire and log the user off automatically.